

March 6, 2018

9:00 am-3:00 pm

CESA 5 Pine View
Room

626 E. Slifer St.
Portage, WI 53901



Substitute Teacher Training

Cost: \$130 for online and
on-site course

-Includes materials, lunch,
certificate and business
cards

*Please bring your certificate of
completion from the online
portion to CESA5 the day of the
workshop.*

To register:



Are you looking to improve your skills as a substitute teacher? Seeking a "Trained Substitute Teacher" certificate?

CESA 5 is conducting a training program that utilizes a flipped classroom approach to provide practical instruction for substitute teachers.

-Participants are required to have a Bachelor's or Associate's degree from an accredited Institution of Higher Education.

-Participants do not need to have a teaching license or sub permit.

-Participants are required to complete an online portion prior to the training date.

Topics will include:

- Prepare and conduct a lesson
- Understand the legal responsibilities of a substitute teacher
- Use and demonstrate appropriate communication protocols and procedures during the school day
- Identify and understand the professional responsibilities and roles of the substitute teacher
- Discipline/ classroom management techniques
- Important health and safety information
- Expectations from the classroom teacher
- Special education concerns
- Technology training
- Sample emergency lesson plans
- Networking and questions from participants